



Introduction

This Learning Agreement ensures that learners have received, understood, and accepted the expectations of their Qualification. The agreement is between the Course Provider and the student.

We commit ourselves to strive for a productive working relationship with integrity, aiming for the achievement of Qualification, which can be best achieved by adhering to the principles contained in this learning agreement

Qualification Structure

Qualification type:	Vocational Related Qualification (Higher Education)
Level:	7
Awarding Body	Qualifi, UK
Regulated by	ofQual, UK
Course Provider	European Safety Council
Credit Equivalency:	60
Qualification number (RQF):	603/7608/9
Modules	4

D/618/7616	Process Safety Management System	15
H/618/7617	Risk Based Process Safety	15
K/618/7618	Process Safety Culture and Human Factors	15
J/506/9064	Development as a Strategic Manager	15

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Credit Equivalency:	60
Qualification number (RQF):	603/5639/X
Modules	4

R/618/0212	Management-Driven, Risk-Based Safety Management Systems	15
L/618/0211	Globalisation, Sustainability and Safety Culture Performance	15
J/618/0210	Digitalisation and Incident Investigation	15
J/506/9064	Development as a Strategic Manager	15

Project Registration

Upon receiving the total fees from the Learner, the course provider will register the Learner with awarding body for the qualification. After successful registration, Learner will receive a registration ID from the course provider. The registration ID will be unique to each Learner.

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Project Induction and Working Arrangements

The assessor will formally send an email to the learner.

The induction email will contain the details of the modules and the workspace documents. It is the responsibility of the learner to acknowledge the receipt of the induction email.

Working Arrangements

- Workspace documents are the documents that the learners have to edit to answer the modules and submit them to the assessor via email.
- The learner can choose any module to work.
- The learner should submit a module only after all the tasks are attempted in that module.
- The learner must not partially submit the modules.
- The learner must save the edited workspace document with the following title
<LearnerNumber>,,<Learner First Name>_<Module Code>.doc
- The learner should name the attachment appropriately according to context, and it should have a task number as a prefix followed by a name.

Example Tasks3.2_biohzrds_controlmeasures

Progression and Monitoring

The assessor will review the module submitted by the learner and provide feedback for each module within three weeks of submission. During this review period, learners can work on other modules and not contact the assessor seeking urgent feedback. This timeline is applicable for all kinds of rework identified by the assessor after reviews. Any delays from the assessor should be notified to the course provider.

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Completion and Certificate

Upon successful completion of all the modules, the learner will receive the qualification certificate from awarding body via the course provider. The learners will receive a soft copy of the certificates in 8 weeks. The course provider will dispatch the certificate to the address available in the registration form.

Code of communication with the Assessor

- Learners must not contact the assessor privately to seek favors or any other assistance regarding the qualification or other tasks.
- Learners must not seek project assistance from the assessor in any format like help in understanding the assessments or tasks or learning outcome or references.
- Learners must not send reminder emails during the review period
- The assessor will send review comments to the learner in email.
- It is the responsibility of the learner to understand the comments and submit the rework.
- If the learner needs clarification regarding the review comments, then the learner can send an email to the assessor. The assessor will respond to clarification emails in 3 to 7 business days or set up a clarification call. Setting up clarification call is solely based on the discretion of the assessor.
- Learners must be available for video calls during the progression of the project. These calls will take place based on the discretion of the assessor.
- If Learners are not available for any scheduled calls, then the learner must notify before two business days. The rescheduled call will take place only after confirming the availability of the assessor. If the assessor is not available, the assessor will send an email clarification to the learner.
- The learner should not compare the feedback received from the assessor with the feedback of other learners.

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Learner Code of Conduct

- The learner must submit valid ID proof for registration.
- The learner must submit their academic certificates and resume as soft copies. If the information provided is false, then Learner registration will be terminated and reported to the awarding body for further action.
- Learners must strictly prepare their work based on research, apply their work experience, apply their academic knowledge etc.
- Learners must not copy-paste answers as-is from the internet or other sources, which will be considered plagiarism. You can synthesize information from various sources, but please ensure you frame your answers based on your understanding and avoid copy-pasting answers rather write answers in your style. Always mention the references at the end of each answer.
- Learners are advised to check their content (answer) uniqueness in any online site like Turnitin, Grammarly, or free sites, etc. 85% is the expected content uniqueness and attach the report along with each module.
- Suppose the course advisor finds the standard of English is not at acceptable levels during screening. In that case, the course advisor will advise taking training in the English language before registering for the qualification.

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End Date of the Qualification

The learner's registration will be valid for 18 months from the date of receiving the Learner ID. If the learner has not completed the qualification in 18 months, then registration expires, and the learner has to renew the Learner ID by paying the fees as set by the course provider at the time of renewal. It is advised to complete the qualification within 18 months.

Upon renewal of the Learner ID, the learner will get another 12 months to complete the qualification. If the learner has not completed the qualification within 12 months, even upon renewal, then learner registration will be terminated, and services from the course provider will cease.

Qualification Materials

Course Provider will provide useful references to aid in the progress of the qualification. It is the responsibility of the learner to seek, find, explore, research and complete the qualification.

Signature

By signing this document, the learner, confirms that they accept the Learning Agreement and that they will comply with all the conditions stated in the Learning Agreement.

	Learner
Signature	
Date	
Location	

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